

Portland State University
Ronald E. McNair Post-baccalaureate Achievement Program

McNair Scholar Contract with the PSU McNair Scholars Program

The following are the terms of the contract between you (the scholar) and the Portland State University McNair Scholars Program. In return for the stipend, room and board, research money and other support and privileges, you agree to abide by the following stipulations and program requirements. Violation of any part of this agreement may result in dismissal from the PSU McNair Scholars Program, revocation of privileges, termination of financial support, and reimbursement of money and services you received.

- 1. You agree to complete your baccalaureate within two years after completing the McNair Scholars Program summer research internship.**
- 2. You agree to do all you can to get into doctoral or graduate studies.**
3. You are required to fulfill all PSU McNair Scholars Program requirements, and to abide by PSU rules, student code of honor and McNair Scholars Program rules.
4. You are required to participate in all McNair Scholars Program activities.
5. You are required to find a faculty mentor within three weeks of your admission into the program, and you must let the program coordinator know who your mentor is as soon as possible.
6. You are required to enroll in the McNair Scholars Research seminars in spring and summer terms. Your mentor must approve your proposal and abstract for your summer research project by the end of the spring seminar, and approve your final research paper at the end of the summer research seminar.
7. You will receive a \$2,400 stipend, \$500 room and board and money for research, conferences and travel as approved by the program. You will earn your summer research stipend, room and board, research and travel money through full participation in program activities, fulfilling program requirements and receiving favorable progress evaluation from your faculty mentor.
8. During the summer research project, your \$2,400 stipend will be paid in four installments: 1/4 first day of summer, 1/4 third week, 1/4 sixth week, and 1/4 after your faculty mentor has signed off on your final paper and all McNair Scholars Program books and materials have been returned. Your stipend will be reduced if you do not attend program activities or if you break rules and regulations. Your stipend may also be reduced by the cost of unused expenses paid by the McNair Scholars Program at your request. For example: the McNair Scholars Program pays for the conference registration and airline ticket at your request, but you decide not to attend the conference without a good reason. You must reimburse the McNair Scholars Program for the cost of the conference registration and airline ticket.
9. Your \$500 room and board will be paid directly to your landlord, landlady or mortgage company in two installments: 1/2 the first day of summer and 1/2 the fourth week of summer. You must provide requested payee information in a timely manner to prevent late payments.
10. The program will pay for travel and research costs directly, or, if approved by the program, you pay up front then request reimbursement.
11. You are required to commit at least 30 hours weekly to your research and writing during the 8-week summer research internship, thus you are not allowed to have outside employment, enroll in other classes, or take on other commitments or activities that interfere with your full participation in the summer research internship.

12. You are required to work closely with your faculty mentor on an original research project and a research paper. Your final research paper should be publishable. You are required to submit your paper to the *PSU McNair Journal* and to other scholarly journals for publication.
13. You are required to present your research and paper during the McNair Scholars Program symposium in the summer and at McNair regional or national conferences.
14. You are required to give the McNair Scholars Program hard and e-copies of your completed research project and paper at the end of the summer research internship. Make sure that your faculty has approved your paper and project before you turn them in.
15. You agree to develop an educational plan for getting into a PhD program, and to apply to PhD programs or other graduate programs that would eventually get you into a PhD program in your field.
16. Portland State University and the US Department of Education are not liable for any injury, accident or harm, which may result from your participation in the Portland State University McNair Scholars Program.
17. You are required to keep the PSU McNair Scholars Program informed of your current address and your progress to a PhD or in graduate school until you (1) obtain the doctoral (or other terminal) degree; (2) formally withdraw from graduate or undergraduate studies; or (3) have not enrolled in undergraduate or graduate studies at least one term over five years.
18. Failure to adhere to the following rules will result in your immediate **dismissal** from the McNair Scholars Program:

Drugs

Consumption, possession, or distribution of narcotics or other illegal substances is prohibited.

Firearms

Storage, possession, or detonation of firearms, weapons, ammunition, or explosives, including fireworks of any kind at a McNair Scholars Program site, activity or on campus is prohibited.

Behavior

Behavior that is dangerous to persons or property is prohibited.

PSU and State rules

Violation of Portland State University rules or State or Federal laws is prohibited.

____ I, (Please Print Name) _____, have read and I understand the above terms of agreement, and I accept the offer to participate in the PSU McNair Scholars Program.

Scholar's signature: _____ Date _____

Phone () _____ Cell () _____ Email: _____

____ I, (Please print name) _____ decline the offer to participate in the PSU McNair Scholars Program for the following reason(s):

Portland State University
Ronald E. McNair Post-baccalaureate Achievement Program
P.O. Box 751-OAA
Portland, OR 97207-0751
Phone (503) 725-9740
Fax (503) 725-5262
E-mail to remcnair@pdx.edu